

AHMF 2011 AGM Action Points

The following is a Draft list of Action Points & implied Action Points resulting from the 2011 AHMF AGM.

Discussion Point	2.1 B) Tasmanian councils	
Action	By Whom	By When
Send letter to all Tasmanian clubs advising positive feedback re forming a council and invite them to a meeting at Ross.	Iain Ross	10 th Jan 2012
Arrange Meeting at Ross Tasmania	Iain Ross	1 st March 2012
Arrange to & Travel to Tasmania	Iain Ross	In time for meeting
Attempt to get Tasmanian clubs to form a council	Iain Ross	At meeting
Report to all councils on results of action	Iain Ross	Within one month of meeting
Action to date		

Discussion Point	2.1 C) Constitution Updates	
Action	By Whom	By When
Submit an amended copy of the AHMF constitution to the SA Office of Consumer and Business Affairs	Brett Holloway	10 th Jan 2012
Forward copies to Sue Walker (publicity officer) & Richard Eggesfield (WebMaster)	Brett Holloway	10 th Jan 2012
Action to date		

Discussion Point	2.1 C) Constitution Updates	
Implied Action	By Whom	By When
Advise Treasurer of any associated fees in lodging Constitution	Brett Holloway	10 th Jan 2012
Produce a cheque to pay for any constitution amendment lodgement fees	Malcolm Roy	10 th Jan 2012
Publish a copy of the amended constitution on AHMF Web	Richard Eggesfield	10 th Jan 2012
Action to date		
Amended copy of Constitution published on AHMF website		

Discussion Point	4.2 Term Deposits	
Action	By Whom	By When
Treasurer to transfer an amount of \$7,000.00 from the Chequeing account into a term deposit	Malcolm Roy	10 th Jan 2012
The treasurer to determine a suitable interest return and account time frame		10 th Jan 2012
Action to date		

Discussion Point	4.4 Reports	
Implied Action	By Whom	By When
Publish a copy of Council reports on the AHMF website	Richard Eggesfield	1 st Jan 2012
Action to date		
Reports scanned to PDF files and published		

Discussion Point	5.2 RSF Charitable Status	
Action	By Whom	By When
That the AHMF funds the Robert Shannon Foundation's expenses in obtaining advice regarding the charitable status of the Foundation to a maximum of \$5000	Malcolm Roy & John Kennett	1 st March 2012
Action to date		

Discussion Point	6 Survey status	
Action	By Whom	By When
Collate & distribute survey results to all state councils	Steve Henderson	1 st Jan 2012
Action to date		

Discussion Point	6 Survey status	
Implied Action	By Whom	By When
All state councils to collate state results and submit them to Steve Henderson	All state councils	1 st Dec 2011
Collate & distribute survey results		
Select a sample of club members and have them complete the survey (under supervision) and then extrapolate the results to represent the state figures. Then submit these results to Steve Henderson	David James	1 st Jan 2012
Action to date		

Discussion Point	7.1 Correspondence	
Implied Action	By Whom	By When
The Secretary to log all incoming Mail (both post and Email) and at least each qtr distribute the summary to all councils	The Secretary	at the end of each 3 months.
AHMF PO box to be cleared at least twice each month and all in coming mail forwarded to the Secretary	????	Ever 2 weeks
A "Carbon Copy" of all outgoing Mail & Email generated by any AHMF officer to be forwarded to the AHMF secretary	All AHMF officers	Within 1 day of producing correspondence.
Action to date		

Discussion Point	8 NMHD	
Implied Action	By Whom	By When
Arrange state or region sponsorship for NMHD and assist clubs to publicise NMHD events	Each Council	30 th April 2012
Produce a PDF poster that can be printed both A3 & A4 for the NMHD & distribute to all Councils	Richard Eggesfield	1 st Feb 2012
Action to date		

Discussion Point	9 Ethanol		
Action	By Whom	By When	
Produce a summary document of the Ethanol situation in each state and distribute to all Councils	Peter Taylor	1 st Feb 2012	
Action to date			

Discussion Point	9 Ethanol		
Implied Action	By Whom	By When	
Produce a statement outlining the current and any known future proposed Ethanol availability and or use mandates & forward to peter Taylor	Each Council	15 th Jan 2012	
Produce a summary document of the Ethanol situation in each state and distribute to all Councils	Peter Taylor	1 st Feb 2012	
Publish the Ethanol Summery on the AHMF Website	Richard Eggesfield	28 th Feb 2012	
Action to date			

Discussion Point	10. Taxation		
Implied Action	By Whom	By When	
Provide a midyear update on any progress into the possibility of the AHMF gaining tax exemption.	Brett Holloway	15 th March 2012	
Action to date			

Discussion Point	11 Cash for Clunker		
Implied Action	By Whom	By When	
Monitor government policy regarding any re instatement of the Cask for Clunker scheme.	Iain Ross	Each month	
Action to date			

Discussion Point	12 Child Restraints		
Action	By Whom	By When	
Investigate and develop an approach to gain national child restraint exemption for pre ADR vehicles.	Subcommittee S Henderson, M Saunders , R Amos, and either D Turvey or M Roy.	1 st June 2012	
To identify the appropriate federal body for the submission of any approach.		1 st March 2012	
To circulate the approach to all councils for their input & comment.		1 st May 2012	
Action to date			

Discussion Point	14. National Code VSB14	
Action	By Whom	By When
Prepare analysis of the implications for the Historic vehicle movement of the adoption of VSB 14	Subcommittee R Amos AOMC VIC, M Saunders ACT and P Taylor WA .	1 st March 2012
Make submissions for AHMF to become a recognised body for consultation in developing rules for modified vehicle .		1 st June 2012
Develop proposals for treatment of historic vehicles in national rules for vehicles modification for input to AMVCB (Australian Motor Vehicle Certification Board)		1 st May 2012
Action to date		

Discussion Point	14. National Code VSB14	
Implied Action	By Whom	By When
Sound out the Chairman of the AMVCB on the need to recognise the unique nature of Heritage Vehicles	M Saunders	Each month
Action to date		

Discussion Point	15. National Rally	
Action	By Whom	By When
Investigate the National Trust's (ACT) proposal for AHMF endorsement of their "Canberra 100 Rally" proposal and advise the AHMF of the Council of ACT Motor Club's recommendations for such an event in 2013	Bill Lewis	15 th Jan 2012
Action to date		

Discussion Point	15. National Rally	
Implied Action	By Whom	By When
Publicise Canberra 100 Rally Encourage clubs or members to organise and co-ordinate one or more state based runs to Canberra to participate in the Canberra 100	Each Council	15 th June 2012
Action to date		

Discussion Point	16. AHMF Website	
Action	By Whom	By When
Review professional advice on raising the profile and marketing of the website up a cost of \$2000 expense	All AHMF delegates	15 th April 2012
Authorise redevelopment of AHMF website	All AHMF delegates	30 th April 2012
Action to date		

Discussion Point	16. AHMF Website		
Implied Action	By Whom	By When	
Investigate options for professional web services and produce a recommendation to the AHMF	Steve Henderson	15 th March 2012	
Seek information from each council on additional and changes they would like to see to the AHMF website	Richard Eggesfield	1 st Feb 2012	
Amend / update existing website to incorporate state submissions	Richard Eggesfield	1 st March 2012	
Develop & publish new website based on	Richard Eggesfield	30 th June 2012	
Action to date			

Discussion Point	17. State Registrars (registration issues contact)		
Action	By Whom	By When	
Each State Council appoint a person point of contact regarding registration issues.	All Councils	1 st Feb 2012	
Action to date			

Discussion Point	17. State Registrars		
Implied Action	By Whom	By When	
Each State Council advise the AHMF Secretary of the name & contact details of the registration issues person.	All Councils	15 th Feb 2012	
Circulate a list of registration issues person to all councils	Richard Eggesfield	15 th Feb 2012	
Publish a list of Registration contacts on the AHMF website	Richard Eggesfield	15 th Feb 2012	
Action to date			

Discussion Point	21. Election of Office Bearers e		
Implied Action	By Whom	By When	
Hand over Secretarial records to new Secretary	Graham Jones	15 th Oct 2011	
Appoint someone to clear mail box twice a month and forward mail to new secretary	Iain Ross	15 th Oct 2011	
Amend website to show new office bearers & redirect AHMF website email to new office bearers.	Richard Eggesfield	15 th Dec 2011	
Change bank account signatories	Malcolm Roy	15 th Dec 2011	
Action to date			

Discussion Point	21. Next Meeting		
Implied Action	By Whom	By When	
Plan and arrange & coordinate 2013 AHMF AGM	CACTMC	1 st June 2012	
Action to date			