



AUSTRALIAN HISTORIC MOTORING FEDERATION Inc.

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CONSTITUTION

1. NAME

The name of the organisation is the ***Australian Historic Motoring Federation Inc.***

2. DEFINITIONS

In this Constitution *Federation* shall mean the *Australian Historic Motoring Federation Inc.* *Member* shall mean an organisation representing a State or Territory of Australia, and *Delegate*: shall mean those persons authorised by a *Member* to act as their representative.

3. AIMS

Without restricting thereby any of the objects of the Federation the aims include:

- a) To promote and support those organisations whose aims are the preservation, restoration and use of the vehicles in the following categories:
 - Veteran Built before then end of 1918
 - Vintage Built between 1/1/1919 and 31/12/1930
 - Post Vintage Built between 1/1/1931 and 31/12/1949.
 - Historic 50's, Historic 60's then continuing by decades.
- b) To promote and support the preservation of items associated with motoring.
- c) To collect and disseminate, wherever practicable, information deemed to be to the benefit of the historic vehicle movement.
- d) To publish or cause to be published any information, which it is deemed will promote or support the historic vehicle movement.
- e) To encourage liaison, communication and co-operation between Members.
- f) To liaise with any organisation with similar aims to this Federation,

- g) To act on the recommendation of a majority of Members in any matter wherein benefit to Members, or the movement generally, will result.
- h) To pursue any course of action which it is deemed will further the aims of the Federation.
- i) The assets and income of the Federation shall be applied solely in furtherance of its above-mentioned objects and no portion shall be distributed directly or indirectly to the members of the organisation except as bona fide compensation for services rendered or expenses incurred on behalf of the organisation.
- j) To encourage and promote the use of all vehicles as listed in 3 a).

4. MEMBERSHIP

- a) Membership is available to those organisations, which can show that their function and aims are in accordance with the Federation's and can show their membership is broadly representative of the historic vehicle movement's clubs at the State or Territory level.
- b) Only State or Territory organisations with a minimum of four member clubs are eligible for membership.
- c) Application for membership shall be addressed to the Secretary. It shall be in writing on the letterhead of the applicant and accompanied by a copy of its Constitution or equivalent document, its rules *and* by-laws, and a list of its member as at the date of application.
- d) Details of any application shall be circulated to all Members before the meeting at which the application is to be put. Voting shall be by ballot and a simple majority of the meeting will ensure admission.
- e) Any member whose subscription remains unpaid 120 days after the date of the Annual General Meeting of the Federation shall be deemed unfinancial and ineligible to vote or otherwise participate in the affairs of the Federation, with the exception of entitlement to notices, circulars, minutes and other communications.
- f) Any Member whose subscription remains unpaid at the date of the next Annual General Meeting of the Federation following that at which they became due, shall cease to be a Member of the Federation, except that they be re-admitted to membership on payment of all monies due, and as the decision of a following meeting.
- g) Membership confers an obligation on members to advise the Federation of any changes on the Member's constitution, rules and by-laws.

5. OFFICERS

- a) The management of the Federation shall be vested in the Officers, who shall be answerable to a meeting of Members.
- b) The officers shall be elected by, and from. the delegates at the Annual General Meeting and shall consist of:

- President
 - Vice President
 - Secretary
 - Treasurer The posts of Vice President, Secretary and Treasurer may be held by two people.
- c) The term of Officers shall be one year, which may be varied to a lesser term by special circumstances.
- d) The Officers jointly have the power to co-opt.
- e) In the event an Officer is not maintained as a Delegate of a Member during his term of office as an Officer, the next meeting shall elect a successor from among the Members' delegates present.
- f) The member hosting any Federation meetings shall provide a minute secretary.
- g) The Federation shall have a Public Officer who shall be appointed at each Annual General Meeting, however the Officers shall be empowered to co-opt a replacement to fill any casual vacancy in the position of Public Officer.

6. MEETINGS

- a) An Annual General Meeting shall be convened for July-August, unless the date is varied by a previous meeting.
- b) The locality in which the meeting is to be held shall be decided at the previous Annual General Meeting.
- c) Notice of the Annual General Meeting shall be sent to each member at least 60 days before the date of that meeting, such notice to include the date and time and place of the meeting, and any notices necessary under this Constitution.
- d) The regular business of the Annual General Meeting shall be:
- (i) to receive the reports of the President and Treasurer;
 - (ii) to consider the financial statement of the Treasurer which is to be audited annually;
 - (iii) to fix the annual subscription payable by members;
 - (iv) to elect Office Bearers for the ensuing term if necessary;
 - (v) to elect any Delegate, Delegates or Observers to any Organisation with which this Federation may become affiliated or associated in accordance with this Constitution, and
 - (vi) to consider any other business.

7. SPECIAL MEETINGS

A special meeting is any meeting other than the Annual General Meeting. Any three Members may petition for a Special Meeting, such a petition may be given voice either:

- a) by writing to the Secretary setting out the reason or reasons for calling a Special Meeting. The Secretary must then advise all Members of the

date, time and place of the meeting and the reason for its being called. The date of the meeting should be set not less than 30 days nor more than 60 days from the date of the receipt of the petition by the Members in the anticipated course of the mails. The notice by the Secretary shall be sent to Members within seven days of the request being received by the Secretary, or

A Special Meeting may also be convened by the Secretary by sending a notice to all Members advising *date, time* and place and the reason/s for its being called. The date of the meeting should be set not less than 30 days nor more than 60 days from the date of receipt of the notice in the anticipated course of the mails, and the meeting may be held by telephone if appropriate.

8. CONDUCT OF MEETING

- a) All meetings shall be chaired by the elected President if he is present, or in his absence, by the Vice President.
- b) In the absence of both the President and Vice President the meeting shall elect one of the Delegates to chair the meeting.
- c) In the event of the absence of the Secretary the meeting shall elect one of the Delegates to take the minutes, these to be forwarded to the Secretary within 30 days of the date of the meeting
- d) The quorum for any meeting shall be representation from a majority of Members.
- e) Each member organisation shall be entitled to one vote. In the event a Member is unrepresented at a meeting, the votes it could have exercised shall remain unused. In the event of a tied vote the status quo will remain.
- f) A meeting may make, alter or repeal rules, by-laws or guidelines for the regulation of the affairs of the Federation.
- g) Any proxy shall be in writing on the letterhead of the Member appointing the proxy and must be in the hands of the Secretary of the Federation or of the meeting at the start of business.
- h) Any proxy shall be for one meeting only and shall be conferred upon a Delegate already entitled to attend that meeting.
- i) No person shall hold a proxy from more than two Members at any one meeting.

9. DELEGATES

- a) Delegates shall be appointed by their state organisation, and notify the AHMF Secretary.
- b) Members may send a maximum of three Delegates to any meeting.
- c) The Chairman may admit Observers appointed in writing on the letterhead of the organisation they represent.
- d) Delegates may speak on any matter before a meeting, but Observers may be invited to speak at the discretion of the meeting.

10. FINANCES

- a) The amount of the annual subscription shall be determined by each Annual General Meeting, and notices of the amount due shall be sent to members within 30 days of the date of that Annual General Meeting by the Treasurer.
- b)
 - (i) The Federation shall operate an account at whichever bank, credit union and, branch is decided on from time to time by the officers.
 - (ii) A resolution of members may authorise that an additional account may be opened at any branch of any bank or credit union. This resolution must specify the operators of that account, the method of operation and the frequency and nature of the reports that these operators must submit to the Treasurer.

Clauses 10c and 10h do not apply to this account.

- c) All monies received shall be deposited promptly in the Federation's account. All payments are to be made by cheque, drawn and signed by any 2 of 3 authorised officers. The authorised officers to be appointed at each AGM.
- d) Proper books of account are to be kept by the Treasurer, in which are to be entered all items of income and expenditure, such record is to be present at each meeting.
- e) Annually, and at each changeover of the position of Treasurer, the Federation's books are to be audited by one or more properly qualified Auditors.
- f) The Federation may invest funds in any security approved by law in Australia for the investment of trust funds or similar.
- g) In the event of the Federation being dissolved, the amount that remains after such dissolution and the satisfaction of all debts and liabilities shall be transferred to another organisation with similar purposes which is not carried on for the profit or gain of its individual members
- h) Any payment from Federation funds is to be submitted to a meeting for authority to pay. Authorised Officers jointly shall be empowered to authorise any expenditure of an urgent nature at other times up to a yearly total of \$250, or whichever amount is set for this purpose at a preceding Annual General Meeting. Any payment so made shall be reported to the next meeting.

11. PATRON

The Federation may decide at a meeting to invite Patronage of the Federation.

12. CONSTITUTION

This Constitution supersedes any other Constitution attributed to the ***Australian Historic Motoring Federation Inc.***

This Constitution may be amended, added to or rescinded in whole or part by a Special Meeting called for that purpose. Any alteration proposed shall be notified to all Members not less than 60 days before the date of the Special Meeting called for that purpose.

Any alteration shall be decided by a simple majority of votes at a meeting.

13. APPROVAL

This Constitution was agreed to at a meeting of the Federation held in Melbourne on Saturday 24 August, 1991.

Amended at AGM 6 & 7 August 1994

Amended at AGM 3 July 1995

Amended at AGM 1 & 2 August 1998

Amended at AGM 19&20 August 2005

Amended at AGM 24&25 August 2007

Amended at AGM 20 September 2008

Amended at AGM 14 August 2010 (AGM Minute item 7.4.1)

At AGM 23-24 September 2011 all amendments as detailed in this version confirmed as correct by the members at the meeting and registration in South Australia of this version was agreed by all delegates.